

Estd.: 1901
**SHRI SHAHU CHHATRAPATI
SHIKSHAN SANSTHA**
2968, 'C', Dasara Chowk, Kolhapur-416 002.
☎ 2642921, 2640922, Fax : (0231) 2641954
Email : shahuchha@hotmail.com



Estd.: 1971
**SHRI SHAHAJI CHHATRAPATI
MAHAVIDYALAYA**
2968, 'C', Dasara Chowk, Kolhapur-416 002. ☎ (0231) 2644204
Fax : 2641954 E Email : sscm34.cj@unishivaji.ac.in
Website : www.shahajicollege.ac.in
Affiliated to : Shivaji University, Kolhapur-416 004, Maharashtra

Office Blog Address : : sscm34admin.blogspot.com ■ Accredited by NAAC (3rd Cycle) with Grade 'A' (CGPA 3.13)

Chairman
Shri. Mansing Vijayrao Bondre

Hon. Secretary .
Smt. Sangeeta Vijayrao Bondre

■ Principal
Dr. R. K. Shenediwan
M.A., B.Ed., Ph.D., Net (Marathi), M.A. (Pol. Sci.),
B.J, PGDGS, PGDT, CWE&GP
Ret. No. : S S C M /
Date :

Criterion IV

Infrastructure and Learning Resources

4.4.2 Maintenance of Campus Infrastructure

4.4.2. There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

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Shri Shahu Chh. Shikshan Sanstha's
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Infrastructure Maintenance Policy

Infrastructure Maintenance Policy

The college has established system and procedure for maintaining and utilization of physical, academic support facilities. It has adequate number of spacious class rooms, seminar halls with ICT facilities, Laboratories, Shivaji Granthalaya (Library) and Gymnasium. Policies and plans for academic and physical infrastructure development and maintenance are formulated in advance. Management, College Development Committee (CDC), Office Head and Principal play a pro-active role in decision making, budgeting, implementation and optimal utilization of infrastructure facilities. Infrastructure-related plans are reflected in the Perspective Plan of the college. The college follows the following procedures and policies for maintenance.

- The budgetary provision for maintenance of physical facilities is made by the accounting section in consultation with the principal at the beginning of the year under the budget heads such as building and other repairs and maintenance.
- Heads of departments, librarian and Director of Physical Education submit their requirements to head office. Then, the budget of the institution is prepared by account section.
- After preparing the budget is placed before the purchase committee. Purchase committee puts the budget proposal in front of the College Development Committee (CDC), which approves the same after discussion and verification of the budget.
- Procurements are made after obtaining quotations from vendors and placing orders on competitive terms.

Academic

- Separate Laboratories are to be allotted for classes based on a college timetable.
- Peons are allotted for each classroom and laboratory to maintain cleanliness.
- Time table adjustment committee are allotted classroom as per the students strength of each class.
- Heads of departments regularly supervise classrooms and laboratories.
- Trained staff is assigned to laboratories.
- They check equipments/apparatus regularly and verify their working condition.
- Broken or damaged equipments are reported to the principal through heads and maintenance work is undertaken.
- Generator, computers, projectors, printers and other accessory, electronic equipments are tested and repaired by experts when it is needed.
- Dead Stock register is to be maintained and updated regularly.
- Old and outdated equipments, chemicals and instruments should be discarded by standard procedure.
- Computer repairs maintain is done by college technician.
- Other works such as carpentry, gardening and swiping, moping, cleaning by college peons.
- The maintenance work related to facilities like furniture, replacement electric work, plumbing, toilet cleaning, water tank cleaning and maintains of aquaguard service etc. is done by hiring services.
- Major repairs and maintenance work are done through authorized vendors of the institution when it is necessary.

Shivaji Granthalaya (Central Library):

- Library committee supervises the maintenance of library building and its resources.
- It holds meetings and prepares an action plan and maintenance work is allotted as per need.
- Regular maintenance of the library is assigned to the library staff.
- Chemicals are used to protect from insects.
- Binding of old books is done by library staff and also by vendors.
- Hardware and software's of computers are checked regularly and maintained by computer technicians of college.

Gymnasium:

Adequate infrastructure facilities for various indoor and outdoor sports are available. Facility of multi-purpose gymnasium is available. Indoor game facilities (Carom, Chess set, Taekwondo); outdoor games facilities (football, hockey, Softball, Kabbadi, kho-Kho, Basketball and Yoga). A sports committee is formed for maintenance and development of sports.

- Attendants are allocated to maintain sports equipments and cleanliness of the gymkhana.
- Playground are looked after gymkhana staff.
- Damaged equipments are repaired or replaced on time.
- Director of Physical Education supervise and monitors related o sports facilities
- Upon receipt of the letter the Physical Director confirms the availability and the department/college can make use of the specific facility.

The infrastructure committee is formed for maintenance and development of college. Campus cleanliness, discipline of parking and campus development like tree plantation, plastic free campus is taken care by the committee. Overall maintenance of the institution is monitored by the principal.



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E-mail : sscm34.cl@unishivaji.ac.in

Phone : (O) (0231) 2644204, (M) 9960995853

Ref. No. SSCM/F. / /2023-2024

Date: 28/04/2024

Internal Quality Assurance Cell (IQAC)
- SECOND IQAC MEETING NOTICE -

To,

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All the IQAC Committee members are requested to attend the meeting to be held in the IQAC Cell on **Friday** dated **3rd May 2024** at **8.30 a.m.** All are informed to remain present for the same on time in the principal cabin.

Agenda:

1. To read and confirm the minutes of previous meeting.
2. To discuss on implementation of annual academic perspective plan.
3. To discuss on implementation of annual departmental perspective plan.
4. To discuss on submission of previous AQAR's.
5. To discuss on revised Assesment Method of NAAC.
6. To discuss on the function of admission process and prospectus for 2024-25.
7. Any other business with the permission of the Chairman.

IQAC Coordinator
Dr. R. D. Mandanikar

Chairperson
Prin. Dr. R. K. Shanediwan



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Internal Quality Assurance Cell (IQAC)

IQAC Second MEETING NOTICE –

The second meeting of IQAC to be held on Friday dated 3rd May 2024 at 8.30 a.m.

The following committee members were presented in this meeting.

Sr	Name	Designation	Signature
1	Prin. Dr. R. K. Shanediwani	Chairperson	
2	Prof. D. K. Valvi	Teacher Representative	
3	Prof. N. S. Jadhav	Teacher Representative	
4	Prof. Mrs. S. S. Patil	Teacher Representative	
5	Dr. Mrs. N. D. Kashid-Patil	Teacher Representative	
6	Dr. S. V. Shikhare	Teacher Representative	
7	Dr. K. M. Desai	Teacher Representative	
8	Dr. D. P. Gawade	Teacher Representative	
9	Dr. A. B. Balugade	Teacher Representative	
10	Mr. V. V. Ambale	Management Representative	
11	Mr. M. V. Bhosale	Administrative Officer	
12	Ms. A. A. Kadam	Student	
13	Mr. Balasaheb Kadolkar	Industrialist	
14	Dr. R. D. Mandanikar	Coordinator	



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MINUTES and ACTION TAKEN REPORT

The meeting of the IQAC members was held in the Principal's chamber on **Friday** dated **3rd May 2024 at 8.30 a.m.** with Principal Dr. R. K. Shenediwan in the chair.

At the beginning of the meeting, IQAC Coordinator Dr. R. D. Mandanikar welcomed to all the members. He discussed the agenda of the meeting.

Agenda 1: To read and confirm the minutes of previous meeting.

Dr. R. D. Mandanikar, IQAC Coordinator read the minutes of the previous meeting and it were read and confirmed by all the members.

Agenda 2: To discuss on implementation of annual academic perspective plan.

It was decided and resolved that to prepare annual academic perspective plan including academic, student centric and institutional activities for the A. Y. 2024-25. It was also discussed that the detailed report of conducted activities should be submitted on IQAC email and the resolution was made.

Proposed by

Dr. K. M. Desai

Seconded by

Mr. R. J. Bhosale

Agenda 3: To discuss on implementation of annual departmental perspective plan.

It was decided and resolved that to prepare departmental perspective plan including academic and student centric activities for the A. Y. 2024-25. It was also discussed that the detailed report of conducted activities including table programme, brief summary, two photos and attendance sheet should be submitted on IQAC email and the resolution was made.

Proposed by

Dr. N. S. Jadhav

Seconded by

Dr. Mrs. S. S. Patil

Agenda 4: To discuss on submission of previous AQAR's.

The institution has completed the NAAC accreditation process in March-2023. The institute has not submitted the AQAR's of 2017-18, 2021-22 and 2022-23 which are showing pending on the dashboard. Therefore, the discussion was made on submission of previous AQAR's and decided that to contact with NAAC office and clarify this issue. It was resolved by all the members.

Proposed by

Dr. A. B. Balugade

Seconded by

Dr. K. M. Desai



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Agenda 5: To discuss on revised Assessment Method of NAAC.

It was decided on revised assessment method of NAAC since 2023-4-25. It was also discussed on the 10 aspects of revised assessment process of NAAC and it was resolved by all the members.

Proposed by

Dr. S. V. Shikhare

Seconded by

Dr. Mrs. N. D. Kashid-Patil

Agenda 6: To discuss on the function of admission process and prospectus for 2024-25.

New Education Policy should be implemented since current academic year. Therefore, the discussion was made on policy of admission process and revised prospectus since current academic year and it was resolved by all the members.

Proposed by

Dr. N. S. Jadhav

Seconded by

Mr. M. V. Bhosale

Agenda 7: Any other business with the permission of the Chairman.

As there was no other issue, the meeting ended with permission of chairman and Dr. A. B. Baluagde expressed vote of thanks.

IQAC Coordinator
Dr. R. D. Mandanikar

Principal
Dr. R. K. Shanediwan

संस्थेचे नाव

वेवसाईत

रजिटर



87

क्र. नं.	वस्तुचे नाव	संग प्रकृत	दर	एकूण किंमत	वस्तु प्राप्त्याची तारीख	सर्वीस प्रकृत	एकूण किंमत	वस्तुपत्ती प्राप्त्याचा पत्तो व तारीख	वर्णन	प्रमाणबद्धी वगैरे
2021-22 (Sr College Deant Stock)										
1)	Biometric	1		20650:-	14.8.2022	1	20650:-	To Universal Technology PARAT system Address: 9/4 Bld 103-7C G.M. Old S 122 (S. J. 146)		Principal Dr. Dhanu Chaudhari Maharashtra, K. W. P. R.
2022-23 (Sr College Deant Stock)										
1)	Scanner	2	संग.	10600:-	21-05-2022	2	10600:-	Innovative IT Solutions Canon Lidt 300 Scanner Bld No. 1015 3 1017 V. No. 112, 113 Po. Office		Principal Dr. Dhanu Chaudhari Maharashtra, K. W. P. R.
2)	Projector	1		30406:-	22-8-2022	1	30406:-	To Siddhivinayak CITY Services Bld No. 1 Zehranagar HOLODIPIN Plot 12/67 Rajapur		Principal Dr. Dhanu Chaudhari Maharashtra, K. W. P. R.
3)	Barcode Scanner	1		12400:-	15-2-2023	1	12400:-	Innovative IT Solutions Barcode Scanning HP Keyboard/Mouse (Library Dept)		Principal Dr. Dhanu Chaudhari Maharashtra, K. W. P. R.
	HP Keyboard/Mouse	1		1500:-		1	1500:-			
4)	HP Motor (Color)	1		2750:-	31-10-2022	1	2750:-	Shambhavi Bldg 8 Sec. Bld. 55 dt 15/10/22 V. No. 531 (Hane)		Principal Dr. Dhanu Chaudhari Maharashtra, K. W. P. R.
2023-24 (Sr College Deant Stock)										
1)	Printer	2	संग.	25000:-	07-08-2023	2	25000:-	HP LaserJet 100A Printer do Akar Computer B. No. A000245 dt 10.9.23 V. No. 546 dt 7.9.23 (Hane) Bld. No. 546		Principal Dr. Dhanu Chaudhari Maharashtra, K. W. P. R.

Department of Botany Accession Register

Shri Shahu Chhatrapati Shikshan Sanstha's
SHRI SHAHAJI CHHATRAPATI MAHAVIDYALAYA, KOLHAPUR

ACCESSION REGISTER

029

Sr No	Date and No of order	Name of the firm	Name of the Article	Quantity	Date of Receipt of article	No of Invoice and Date	Amount Rs Ps	Date on which passed for payment	Reference to stores ledger folio .	Initials	Remarks
63)	18/10/24	Eagle Scientific Company	Innoculation chamber wooden superior quality	01	18/10/24	113 11/10/24	11,000/-				
64)	28/9/24	Eagle Scientific Company	Herbarium Press wooden	01	28/9/24	113 11/10/24	9,000/-				Principal, Shri Shahaji Chh. Mahavidyalaya Kolhapur
5)	23/11/24	11	Meosis Slides	01	23/11/24	113 11/10/24	1400/-				
166)	23/11/24	Eagle Sci company	Mosae Bottle	02	23/11/24	113 11/10/24	1600/-				
167)	27/8/24	Eagle sci company	compound microscope mark with obj 2 Eye Piece	02	27/8/24	113 11/10/24	14000/-				Dept of Botany

Department of Chemistry Accession Register

Shri Shahu Chhatrapati Shikshan Sanstha's
SHRI SHAHAJI CHHATRAPATI MAHAVIDYALAYA, KOLHAPUR
ACCESSION REGISTER 106

Sr No	Date and No. of order	Name of the firm	Name of the Article	Quantity	Date of Receipt of article	No. of Invoice and Date	Amount		Date on which passed for payment	Reference to stores ledger folio	Initials	Remarks
							Rs	Ps				
43	15/2/2020	Eagle sci company	Digital conductivity meter Model No - EQ-66A-A	01	06/8/14/21/19	357/15/2/20	22,900/-			008		
44	15/2/2020	Eagle Scientific Company	condenser clamp & Boss head three Finger Clamp	06	22/5/3/2/20	357/15/2/20	950/- 9,700/- Total		1/10/2020	005		
45	15/2/2020	Eagle Scientific company	conductivity meter	01	22/5/3/2/20	357/15/2/20	8430/-			005		Principal, Shri Shahaji Chhatrapati Mahavidyalaya, Kolhapur.
46	15/2/2020	"	Digital colorimeter	01	22/5/3/2/20	357/15/2/20	10,240/-			005		
47	15/3/2024	"	Crucible Tong 24" SS	01		393/23/12/23	950/-					
48	15/3/2024	Eagle Scientific company	calomel Electrode (Equip)	01		463/16/12/24	2500/-					
49	15/3/2024	"	Thermometer 110C	04		463/16/12/24	400/-					Principal, Shri Shahaji Chh. Mahavidyalaya Kolhapur
50	15/3/2024	"	Blow Pipe	06		463/16/12/24	300/-					
51	27/8/24	"	Stalagometer Glass Equipment	04		57/27/8/24						
52	11/11/24	"	Digital Potentiometer EQ601 with Electrode	01		595/11/11/24						

Dept of chemistry

Department of Zoology Accession Register

Shri Shahu Chhatrapati Shikshan Sanstha's
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ACCESSION REGISTER 055

Sr. No.	Date and No. of order	Name of the firm	Name of the Article	Quantity	Date of Receipt of article	No. of Invoice and Date	Amount		Date on which passed for payment	Reference to stores ledger folio ..	Initials	Remarks
							Rs.	Ps				
49)	27/8/24	Eagle Scientific Company Gangawesh Kolhapur	Binocular Microscope 150 Mark with LED Light	01	573 27/8/24	110 15/9/24		10,000/-				
50)	27/8/24	Eagle Scientific Company	compound Microscope 150 Mark with Object Eye Piece	05	573 27/8/24	110 15/9/24		25000/-				

Dept of Zoology



Department of Physics Accession Register

Shri Shahu Chhatrapati Shikshan Sanstha's
SHRI SHAHAJI CHHATRAPATI MAHAVIDYALAYA, KOLHAPUR
ACCESSION REGISTER 020

पुस्तकालय/पुस्तक
 अंकन/पुस्तक
 क्रमांक

Sr No	Date and No of order	Name of the firm	Name of the Article	Quantity	Date of Receipt of article	No of Invoice and Date	Amount Rs Ps	Date on which passed for payment	Reference to stores ledger folio	Initials	Remarks
73)	17/9/2020	Eagle Scientific company	Polarimeter Tube only	02	167 31/12/19	09 17/9/20	1800/-	15/6/2021 Cheque No 166666			Head Department of Physics Shri Shahu Chhatrapati Mahavidyalaya, Kolhapur
74)	17/9/2020	"	Melid's Exp Set up University Pattern	01	184 22/1/20	09 17/9/20	6,640/-	14/3/2022 175644 Cheque No			
75)	17/9/2020	"	Sedlar Apparatus for thermal	01	184 22/1/20	09 17/9/20	8400/-	14/3/2022			
76)	17/9/2020	"	Temp coefficient Resistance coil	01	184 22/1/20	09 17/9/20	2800/-	14/3/2022			Principal, Shri Shahu Chhatrapati Mahavidyalaya, Kolhapur
77)	04/1/2023	Eagle Scientific company	Travelling Microscope Eye Piece	02	116 4/1/23	116 8/6/23	17000/-				
78)	04/1/2023	Eagle Scientific company	Newton's Microscope	01	116 4/1/23	116 8/6/23	9,000/-				
79)	04/1/23	"	Sodium Lamp 35 watt Plug	01	116 4/1/23	116 8/6/23	5000/-				
80)	9/2/23	"	Sodium Vapour Lamp Transformer	01	116 9/2/23	116 8/8/23	6000/-				Principal, Dept of Physics
81)	9/2/23	"	Glass Plate	01	116 9/2/23	116 8/8/23	1000/-				
82)	10/7/23		Dark Room Black cloth	01	116 10/7/23	116 18/8/23	3800/-				